

**KHARAGPUR DIVISION-MECHANICAL/SOUTH EASTERN RLY
TENDER DOCUMENT**

Tender No: M_NMP_DEPOT_CLNG_2026

Closing Date/Time: 10/07/2026 15:00

SR.DME/KGP acting for and on behalf of The President of India invites E-Tenders against Tender No **M_NMP_DEPOT_CLNG_2026** Closing Date/Time 10/07/2026 15:00 Hrs. Bidders will be able to submit their original/revised bids upto closing date and time only. Manual offers are not allowed against this tender, and any such manual offer received shall be ignored.

1. NIT HEADER

Name of Work	Cleaning & Housekeeping work at Wagon Depot, Nimpura for a period of three(03) years on outcome basis.		
Bidding type	Normal Tender		
Tender Type	Open	Bidding System	Two Packet System
Tender Closing Date Time	10/07/2026 15:00	Date Time Of Uploading Tender	12/06/2026 19:40
Pre-Bid Conference Required	No	Pre-Bid Conference Date Time	Not Applicable
Advertised Value	15388064.64	Tendering Section	SRDMEOFFIC
Bidding Style	Single Rate for Each Schedule Item	Bidding Unit	
Earnest Money (Rs.)	227000.00	Validity of Offer (Days)	60
Tender Doc. Cost (Rs.)	0.00	Period of Completion	36 Months
Contract Type	Service - General	Contract Category	Expenditure
Bidding Start Date	26/06/2026		
Are JV allowed to bid	No	Number of JV Member Allowed	0
Are Consortium allowed to bid	No	Number of Consortium Member Allowed	0
Ranking Order For Bids	Lowest to Highest	Expenditure Type	Revenue

2. SCHEDULE

S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
Schedule () A-Cleaning of Shed floor, office outside premises, compressor room& adjacent area, Garden area and drains of NRY,BCN Shed & Sick line							10028680.14	
1	a	18922038.00	Sqm	0.53	10028680.14	AT Par	10028680.14	Above/ Below/P ar
Description:- Cleaning of Shed floor, office outside premises, compressor room& adjacent area, Garden area and drains of NRY,BCN Shed & Sick line								
S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
Schedule () B-Cleaning of office floor including toilets of store, NRY, BCN & Sick Line							3283216.20	
2	a	7461855.00	Sqm	0.44	3283216.20	AT Par	3283216.20	Above/ Below/P ar
Description:- Cleaning of office floor including toilets of store, NRY, BCN & Sick Line								
S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
Schedule () C-Store Materials & Scrap Handling							2076168.30	
3	a	10016.25	MT	207.28	2076168.30	AT Par	2076168.30	Above/ Below/P ar
Description:- Collection of Scrap materials from RoH, Sick line & R-Yard Nimpura and loading them into the designated area. Collection and Stacking of Steel turning cum Boring								

3. ITEM BREAKUP

No item break up added

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4. ELIGIBILITY CONDITIONS

Important : All documents uploaded and remarks / confirmation entered by the bidders against any eligibility condition shall be opened as part of technical bid only

Special Financial Criteria

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	As per ITT Clause No. 2.6.1.2 of Bid Document (uploaded)	No	No	Allowed (Mandatory)

Special Technical Criteria

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	As per ITT Clause No. 2.6.1.1 of Bid Document (uploaded)	No	No	Allowed (Mandatory)

Bidders shall confirm and certify on the behalf of the tenderer including its constituents as under:

S.No.	Description
1	I/we the tenderer (s) am/are signing this document after carefully reading the contents.
2	I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3	I/we hereby declare that I/we have downloaded the tender documents from Indian Railway website www.ireps.gov.in . I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the railway Administration shall be final and binding upon me/us.
4	I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5	I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.
6	I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7	I/we certify that I/we the tenderer(s) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/LLP/JV/Society/Trust.
8	I/we understand that if the contents of the certificate submitted by us are found to be forged/false at any time during process for evaluation of tenders, it shall lead to forfeiture of the Bid Security and may also lead to any other action provided in the contract including banning of business for a period of upto two year. Further, I/we and all my/our constituents understand that my/our offer shall be summarily rejected.
9	I/we also understand that if the contents of the certificate submitted by us are found to be false/forged at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of Bid Security/Security Deposit and Performance guarantee and may also lead to any other action provided in the contract including banning of business for a period of upto two year.
10	I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/we fulfil all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed)

Partnership firm/Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc.

S.No.	Description
1	Partnership firm/Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc. Please submit a certificate in the prescribed format (please download the format from the link given below). Non submission of the certificate, or submission of certificate either not properly filled in, or in a format other than the prescribed format shall lead to summary rejection of your offer. (Click here to download the Format of Self Certification)

5. COMPLIANCE

Important : All documents uploaded and remarks / confirmation entered by the bidders against any compliance condition shall be opened as part of technical bid only.

Commercial-Compliance

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S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Bid Security: (a) The tenderer shall be required to submit the Bid Security with the tender for the due performance with the stipulation to keep the offer open till such date as specified in the tender, under the conditions of tender.	No	Yes	Not Allowed
1.1	(b) It shall be understood that the tender documents have been issued to the tenderer and the tenderer is permitted to tender in consideration of stipulation on his part, that after submitting his tender he will not resile from his offer or modify the terms and conditions thereof in a manner not acceptable to the Sr.DME/KGP. Should the tenderer fail to observe or comply with the said stipulation, the aforesaid amount shall be liable to be forfeited to the Railway.	No	No	Not Allowed
1.2	The Bid Security shall be deposited either in cash through e-payment gateway or submitted as Bank Guarantee bond from a scheduled commercial bank of India in favour of PFA/GRC/SER. The Bank Guarantee bond shall valid for a period of 90 days beyond the bid validity period. A scanned copy of the Bank Guarantee shall be uploaded on e-Procurement Portal (IREPS) while applying to the tender. The original Bank Guarantee should be delivered in person to the official nominated as indicated in the tender document within 5 working days before closing date of bid. Non submission of scanned copy of Bank Guarantee with the bid on e-tendering portal (IREPS) and/or non submission of original Bank Guarantee within the specified period shall lead to summary rejection of bid.	No	No	Allowed (Optional)
1.3	The Tender Security shall remain valid for a period of 90 days beyond the validity period for the Tender.	No	No	Not Allowed
2	Micro and Small Enterprises (MSME) registered with District Industries Canters , Khadi and Village Industries Commission, Coir Board, National Small Industries Corporation Directorate of Handicraft and Handloom. Any other body Specified by Ministry of MSME recognised by Department of Industrial policy & Promotion shall be exempted from payment of minimum EMD detailed in the bid. Necessary document in support of Exemption claim must be submitted otherwise agencies claim will not be considered.	Yes	Yes	Allowed (Optional)
3	Mandate form ECS/NEFT payment is uploaded in Document Section of this tender. This should be filled and submitted, duly certified by the Bank, along with the bid.	No	Yes	Allowed (Mandatory)
4	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	No	Yes	Allowed (Optional)

General Instructions

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	This Notice Inviting Tender (NIT) shall be read in conjunction with the detailed Tender Document uploaded in the "Document" section of IREPS, which forms an integral part of this tender. Bidders are advised to carefully read and understand all terms & conditions, scope of work, eligibility criteria, specifications, and instructions contained in the Tender Document before submission of their bids. Submission of bid shall be deemed as confirmation that the bidder has read, understood, and accepted all provisions of the Tender Document.	No	No	Not Allowed
2	The intending tenderer is advised to study the tender papers carefully and also acquaint himself with the nature of work and the matters pertaining there to. Submission of tender shall be deemed to have done after careful study and examination of tender papers with full understanding of implications thereof.	No	No	Not Allowed
3	Engineer shall mean Sr.Divisional Mechanical Engineer/Divisional Mechanical Engineer/ Asst. Divisional Mechanical Engineer Kharagpur SE Railway. Consignee shall mean Sr. Section Engineer (C&W)	No	No	Not Allowed

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4	The Inspecting officer/Inspector means Engineer or his authorized representative to inspect the work on his behalf.	No	No	Not Allowed
5	The tenderers shall keep the offer open for a minimum period as mentioned in NIT from the date of opening of the tender, within which period the tenderers can not withdraw their offer, subject to the period being extended further if required, by mutual agreement from time to time. Any intervention of the above condition will make the tenderer liable for forfeiture of his EMD/security deposit for due performance of the foregoing stipulation.	No	No	Not Allowed
6	The tenderers whose tender is accepted shall be required to appear at the office of the Sr.Divl Mechanical Engineer, DRM Office, Kharagpur S.E.Railway in person (or if a Firm or Corporation a duly authorized representative) shall so appear and to execute the contract documents within seven days of the call issued by Engineer. Failure to do so shall constitute a breach of the agreement effected by the acceptance of the tender in which case the full value of the earnest money accompanying the tender shall stand forfeited by the Railway without prejudice to any other rights or remedies.	No	No	Not Allowed
7	In the event of any tenderer whose tender is accepted shall refuses to execute the contract documents as herein before provided, the Railway may determine that such tenderer has abandoned the contract and there upon his tender and the acceptance thereof shall be treated as cancelled and the Railway shall be entitled to forfeit the full amount to earnest money and to recover the damages for such default.	No	No	Not Allowed
8	If the tenderer(s) deliberately give/gives wrong information in his/their tender or create/creates circumstances for the acceptance of his/their tender, the Railway reserves the right to reject such tender at any stage.	No	No	Not Allowed
9	The rates are inclusive of the taxes, levies, duties etc. including Goods & services tax. GST amount against each individual items shown separately.	No	No	Not Allowed
10	If the date of opening happens to be a BANDH or Holiday or Natural calamities, the tender will be opened at the same time on the following working day.	No	No	Not Allowed
11	The tenderer(s) must keep themselves updated through the website www.ireps.gov.in regarding corrigenda, if any, to the Notice Inviting Tender along with tender documents, which shall be uploaded in the same website and also published in the newspaper.	No	No	Not Allowed
12	The tenderer shall submit along with the tender document, documents in support of his/their claim to fulfil the eligibility criteria as mentioned in the tender document. Each page of the copy of documents/ certificates in support of credentials, submitted by the tenderer, shall be self-attested/ digitally signed by the tenderer or authorized representative of the tendering firm. Self attestation shall include signature, stamp and date (on each page). Only those documents which are declared explicitly by the tenderer as "documents supporting the claim of qualifying the laid down eligibility criteria", will be considered for evaluating his/their tender.	No	No	Not Allowed
13	The Railway reserves the right to verify all statements, information and documents submitted by the bidder in his tender offer, and the bidder shall,when so required by the Railway, make available all such information,evidence and documents as may be necessary for such verification. Any such verification or lack of such verification, by the railway shall not relieve the bidder of its obligations or liabilities hereunder nor will it affect any rights of the railway there under.	No	No	Not Allowed
14	Subsequent to the enactment of GST Act-2017, Railway board vide letter no. 2017/CE-I/CT/4/GST, Dated 23-06-2017 following changes in para (a) of clause 6 have been made to the Indian Railway Standard General Condition of Contract. The revised Para shall be read as under:-	No	No	Not Allowed

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14.1	6. Care in submission of tender:- (a)(i) Before submitting a tender, the tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the works, that all conditions liable to be encountered during the execution of the works are taken into account and that the rates he enters in the tender forms are adequate and all inclusive to accord with the provisions in Clause-37 of the Standard General Conditions of Contract for the completion of works to the entire satisfaction of the Engineer.	No	No	Not Allowed
14.2	(iv) In case the successful tenderer is not liable to be registered under GST/IGST/UTGST/ SGST Act, the railway shall deduct the applicable GST from his/their bills under reverse charge mechanism (RCM) and deposit the same to the concerned authority.	No	No	Not Allowed
15	Contractor is to abide by the provisions of Payment of Wages act & Minimum Wages act in terms of Indian Railways General Condition of Contract In order to ensure the same, an application has been developed and hosted on Website 'www.shramikkalyan.indianrailways.gov.in'. Contractor shall register his firm/company etc. and upload requisite details of labour and their payment in this portal. These details shall be available in public domain. The Registration/ updation of Portal shall be done as under:-	No	No	Not Allowed
15.1	(a)Contractor shall apply for onetime registration of his company/firm etc. in the Shramikkalyan portal with requisite details subsequent to issue of Letter of Acceptance. Engineer shall approve the contractor's registration in the portal within 7 days of receipt of such request.	No	No	Not Allowed
15.2	(b)Contractor once approved by any Engineer, can create password with login ID (PAN No.) for subsequent use of portal for all LoAs issued in his favour.	No	No	Not Allowed
15.3	(c)The contractor once registered on the portal, shall provide details of his Letter of Acceptances (LoA) / Contract Agreements on shramikkalyan portal within 15 days of issue of any LoA for approval of concerned engineer. Engineer shall update (if required) and approve the details of LoA filled by contractor within 7 days of receipt of such request.	No	No	Not Allowed
15.4	(d)After approval of LoA by Engineer, contractor shall fill the salient details of contract labours engaged in the contract and ensure updating of each wage payment to them on shramikkalyan portal on monthly basis.	No	No	Not Allowed
15.5	(e)It shall be mandatory upon the contractor to ensure correct and prompt uploading of all salient details of engaged contractual labour & payments made thereof after each wage period.	No	No	Not Allowed
15.6	While processing payment of any 'On Account bill' or 'Final bill' or release of 'Advances' or 'Performance Guarantee / Security deposit', contractor shall submit a certificate to the Engineer or Engineer's representatives that "I have uploaded the correct details of contract labours engaged in connection with this contract and payments made to them during the wage period in Railway's Shramikkalyan portal at 'www.shramikkalyan.indianrailways.gov.in' till ____Month, ____Year	No	No	Not Allowed
16	Before submitting a tender, the tenderer will be deemed to have satisfied him self by actual inspection of the site and locality of the works, that all conditions liable to be encountered during the execution of the works are taken into account and that the rates he entered in the tender form are adequate and all inclusive to accord with the provisions of the General Conditions of Contract(Services) 2018 for the completion of work to the entire satisfaction of the engineer.	No	No	Not Allowed

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17	This tender is governed by General Condition of Contract (Services)-2018 issued by Railway Board with latest amendment and Special condition of contract. The General Condition of Contract(Services)-2018 can be seen on Railway board directorate website www.indianrailways.gov.in . Considering that GCC is a voluminous document, important clauses of GCC (Services) are uploaded in Document Section of this tender. The special condition of contract is uploaded in Document Section of this tender. Wherever the terms of GCC contradicts the Special condition of Contract, in such case Special condition of contract will prevail. Tenderer must go through these conditions before quoting this tender.	No	No	Not Allowed
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Technical-Compliances

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	GST Registration details should be attached	Yes	Yes	Allowed (Optional)
2	PAN Card details should be attached	Yes	Yes	Allowed (Optional)
3	As per IRGCC Sep-2018 sl no.2.5.1.1. Employment/Partnership etc. of Retired Railway Employees: (a) Should a tenderer be a retired Engineer of the gazetted rank or any other gazetted officer working before his retirement, whether in the executive or administrative capacity or whether holding a pensionable post or not, in the Engineering or any other department of any of the railways owned and administered by the President of India for the time being, or should a tenderer being partnership firm / company / joint venture (JV) / registered society / registered trust etc have as one of its partners a retired Engineer or retired gazetted officer as aforesaid, or should a tenderer being an incorporated company have any such retired Engineer or retired officer as one of its directors or should a tenderer have in his employment any retired Engineer or retired gazetted officer as aforesaid, the full information as to the date of retirement of such Engineer or gazetted officer from the said service and in case where such Engineer or officer had not retired from government service at least 1 year prior to the date of submission of the tender as to whether permission for taking such contract, or if the Contractor be a partnership firm or an incorporated company, to become a partner or director as the case may be, or to take the employment under the Contractor, has been obtained by the tenderer or the Engineer or officer, as the case may be from the President of India or any officer, duly authorized by him in this behalf, shall be clearly stated in writing at the time of submitting the tender. Tenders without the information above referred to or a statement to the effect that no such retired Engineer or retired gazetted officer is so associated with the tenderer, as the case may be, shall be rejected.	No	Yes	Allowed (Mandatory)

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4	<p>Documents to be Submitted Along with Tender:- The tenderer shall clearly specify whether the tender is submitted on his own (Proprietary Firm) or on behalf of a Partnership Firm / Company / Joint Venture (JV) / Registered Society / Registered Trust / HUF etc. The tenderer(s) shall enclose the attested copies of the constitution of their concern, and copy of PAN Card along with their tender. Tender Documents in such cases are to be signed by such persons as may be legally competent to sign them on behalf of the firm, company, association, trust or society, as the case may be. (a)Sole Proprietorship Firm: An undertaking that he is not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of opening of bids, either in individual capacity or as a member of the partnership firm or JV in which he was / is a partner/member. (b)HUF: I.A copy of notarized affidavit on Stamp Paper declaring that he who is submitting the tender on behalf of HUF is in the position of 'Karta' of Hindu Undivided Family (HUF) and he has the authority, power and consent given by other members to act on behalf of HUF. II.An undertaking that the HUF is not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of opening of bids, either in individual capacity or as a member of the partnership firm or JV in which HUF was / is a partner/member. (c)Partnership Firm: The tenderer shall submit relevant documents (d)Company registered under Companies Act2013: (i)The copies of MOA (Memorandum of Association) / AOA (Articles of Association) of the company (ii)A copy of Certificate of Incorporation (iii)A copy of Authorization/Power of Attorney issued by the Company (backed by the resolution of Board of Directors) in favour of the individual to sign the tender on behalf of the company and create liability against the company. (iv)An undertaking that the Company is not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of opening of bids, either in individual capacity or as a member of the partnership firm or JV in which the Company was / is a partner/member. (e)LLP (Limited Liability Partnership): If the tender is submitted on behalf of a LLP registered under LLP Act-2008, the tenderer shall submit alongwith the tender: (i)A copy of LLP Agreement (ii)A copy of Certificate of Incorporation (iii)A copy of Power of Attorney/Authorization issued by the LLP in favour of the individual to sign the tender on behalf of the LLP and create liability against the LLP. (iv)An undertaking that the LLP is not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of opening of bids, either in individual capacity or as a member of JV in which the LLP was / is a member. Registered Society & Registered Trust: The tenderer shall submit: (i) A copy of the Certificate of Registration (ii)A copy of Deed of Formation. (iii)A copy of Power of Attorney in favour of the individual to sign the tender documents and create liability against the Society/Trust</p>	No	No	Allowed (Mandatory)
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Undertakings

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	I/We also hereby agree to abide by the Indian Railways Standard General Conditions of Contract, with all correction slips up-to-date and to carry out the work according to the Special Conditions of Contract and Specifications of materials and works as laid down by Railway in the annexed Special Conditions/Specifications, Standard Schedule of Rates (SSOR) with all correction slips up-to-date for the present contract.	No	No	Not Allowed

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2	The specified Bid Security of has already been deposited online/ submitted as Bank Guarantee bond. Full value of the Bid Security shall stand forfeited without prejudice to any other right or remedies in case my/our Tender is accepted and if: (a) I/We do not submit the Performance Guarantee within the time specified in the Tender document; (b) I/We do not execute the contract documents within seven days after receipt of notice issued by the Railway that such documents are ready; and (c) I/We do not commence the work within fifteen days after receipt of orders to that effect.	No	No	Not Allowed
3	Until a formal agreement is prepared and executed, acceptance of this tender shall constitute a binding contract between us subject to modifications, as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for this work.	No	No	Not Allowed
4	I/We have read the various conditions to tender attached hereto and agree to abide by the said conditions. I/We also agree to keep this offer open for acceptance for a period of 60 days from the date fixed for closing of the tender and in default thereof, I/We will be liable for forfeiture of my/our "Bid Security". I/We offer to do the work for South Eastern Railway, at the rates quoted in the attached bill(s) of quantities and hereby bind myself/ourselves to complete the work in all respects within 36 months from the date of issue of letter of acceptance of the tender or from the date of commencement of the service.	No	No	Not Allowed

6. Documents attached with tender

S.No.	Document Name	Document Description
1	NMP_Cln_TD_.pdf	Tender Document
2	GCC_s1_1.pdf	GCC 2018

This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017, issued by Department of Industrial Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017 and amendments/ revisions thereof.

As a Tender Inviting Authority, the undersigned has ensured that the issue of this tender does not violate provisions of GFR regarding procurement through GeM.

Signed By: PRAMOD KUMAR PATTANAYAK

Designation : Sr.DME/KGP